

Respected Sir,

I am a graduate in Mechanical Engineering (B.E) at [Ur College Name, city] and I would like to apply for any available posts in your esteemed company. I have worked on (ex. Electrical Scooter) for my final year project and here is a short description about the project.

<Some 5 to 6 lines about your Project >

I have also attended lots of seminars and have also won prizes in some for my work on [ the paper u have presented ] at [places where u have got the prize ].I have also undergone industrial training in [institutes where u went for industrial training].

I am a highly committed ,resilient guy with good communication skill and also a good team player. If i am given a chance to work in your company , i will definetly meet your expectations and will do my best to improve and develop the company to the best of my abilities.

I have attached my resume for your persual.

looking forward to hear from you again.

Thank you.

Your's Sincerely,  
<ur Name>